

## **Waiting list procedure**

### **Why a waiting list?**

In case of a big increase of Ha-Stu members, the waiting list procedure will be initiated. Without this procedure, the capacity of the hall will be exceeded, which harms the quality of the practices.

### **How does it work?**

If someone would like to sign up for Ha-Stu they send an email to the board. The board will reply to them and tell them that there is a waiting list, including the expected duration of the waiting list and ask them if they are interested to be put on the waiting list. In the email they will also be asked if they have any handball experience before and if they have, on which position they have played, if they are interested in playing competition and on which level. If it is the case they want to be put on the waiting list, we will put them on the waiting list in order of the sign up date and reply to the mail that they are interested to be put on the waiting list. The board will send them an email that they are placed on the list and that they will be informed when there is a place for them to join. During the season we will contact the people on the waiting list and ask them if they are still interested, to be sure there are only people on the list that still want to play handball. If people say they are no longer interested in playing handball or do not respond on the email, they will be removed from the list.

We realize that this proposal raises questions about some things. Therefore, we have already answered some questions that we think are important to explain.

### **What if Ha-Stu gets no new members anymore due to the waiting list procedure?**

A waiting list means that you just have to wait before there is a free spot. It doesn't mean we will send new members away or just don't respond to them anymore. In contrast, we will be really enthusiastic about their interest, but we will be honest about the member capacity and that there is no room for them to train with us *yet*. At the moment that there is a place available, we will inform the person who is the number one on the waiting list that he/she is welcome to join the training with us.

**What if someone has great handbal experience and we need a player for a team. Does that person also have to wait until he or she is the one that is the number 1 on the waiting list?**

It is the intention to work on a case by case basis, that does not mean we per se select on quality but there can always be exceptions. For example, ladies 4 needs a goalkeeper. If there is someone who sends us an email and says she is a goalkeeper on the right level, the board will give her priority.

If a person is selected from the list because of a fitting level for a team, they will get 3 'trial practices'. During these trials, we will look if the person really fits the level they said they have in the email. If this is not the case, we will inform the person that the level does not fit the team and the person will be put back on their current place on the waiting list.

Moreover, people who are interested in playing competition will be given priority in contrast to training members, because there is a greater possibility they want to join a team.

If there is a free place in a team, the technical committee will approach the current training members prior to the people on the waiting list (see flow chart).

### **What if there are people who are joining the tickethour who want to sign up for handbal?**

These people will also be informed properly about the waiting list. We will still offer a handbal tickethour to introduce handbal to students from Nijmegen, but we will say that if they want to sign up, they will be put on the waiting list.

### **Will there be two waiting lists (one for the women and one for the gents) or will there be one waiting list in general?**

Yes, there will be two waiting lists; this means one for the men and one for the ladies. This is chosen because there are more teams of ladies than gents.

If you have any questions about the waiting list plan, you can always contact the board by sending an e-mail. If you have ideas, suggestions or maybe improvements for the waiting list plan, you can also contact us.

